

**Child Protection Procedures
2024-2025**

As an adult working with children and young people **YOU** have a duty to act when you have a concern about a Childs Welfare

**SAFEGUARDING IS THE
RESPONSIBILITY OF EVERYONE**

When to be concerned?

When you become aware of information that leads you to be concerned about the physical, emotional or sexual wellbeing of a child. The information you may have may not be enough on its own for a child protection referral, however, it will help your Designated Safeguarding Lead (DSL) to make a decision about the risk or harm of a child.

ALERTS

- You may see physical signs
- You may hear worrying accounts
- You may pick up emotional distress
- You may notice a change in a child's behaviour or presentation
- Someone may disclose to you.

Harm can be caused to a child by:

- A parent/carer
- Family member/friend
- Another child
- Stranger
- Member of staff/volunteer.

Please avoid using mobile phones around the school

Any member of staff or volunteer who does not feel confident to raise their concern with the Headteacher or Chair of Trustees should contact the local authority designated officer directly on **Tel: 0344 800 8020**

or in an urgent situation, the Police on **999**.

If you think there is a safeguarding concern or child protection issue you **MUST** report your concern to the DSL.

Mr Johnson
Mr Wills
Mr Warner-Lynn
Mr Thompson
Miss Smith
Mrs Freeman
Mrs Bunting
(Form in front office)

If your concern is about a staff member/volunteer, you should report this to the Headteacher **Mr Johnson**.

If your concern is about the Headteacher, this needs to be reported to the Chair of Trustees, Mr Livesey via the Clerk to the Trustees clerk@wnat.co.uk



Mr Livesey



Mr Johnson



Mr Wills



Mr Warner-Lynn



Mr Thompson



Miss Smith



Mrs Freeman



Mrs Bunting



Headteacher

Mr A Johnson BSc (Hons)

Springwood High School
Queensway
King's Lynn
Norfolk
PE30 4AW

Tel: 01553 773393

Fax: 01553 771405

Email

office@springwoodhighschool.co.uk

www.springwoodhighschool.co.uk